

Buildings & Grounds Committee Meeting Minutes

Date: August 9, 2022 Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Call to order and Roll Call: Meeting called to order by Jean Gottwald, County Clerk at 9:00 a.m. Present: Alan Barkstrom, Jeff Hallstrand, Patricia Stephan. Excused: Jason Hastings, Jordan Spacek. Also present: Nick Trimner, Joshua Isaacson, Paula Houdek (remotely)

Since the Committee Chair and Vice-chair were absent, Alan Barkstrom was designated as interim chair.

Items for discussion and possible action:

1. Public Comment and Communications: Nick and Jeff attended the Phillips Area Chamber of Commerce meeting. Discussed removing the two trees in the Courthouse front lawn that the Chamber has used for Christmas trees. No objections.
2. Meeting Minutes – May 26, 2022: Motion Hallstrand/Stephan to approve the minutes from the May 26, 2022 meeting as presented. Motion carried.
3. Safety Building and Courthouse Projects: Chiller project contractor is waiting for equipment. Courthouse landscaping project is finished. Penthouse exterior work complete. The hallway ceilings will be replaced with the project.
4. Normal Building Projects: Window project in process with about 50% complete. New portion is done.
5. Fairground Property Status: Still waiting for the hydrology study. Antique Association agreement done. Fair Association and UW-Extension / 4-H agreement yet to be completed. Should all be completed before winter.
6. Wisconsin Concrete Park - Friends of Fred Smith House Status: Repair phase in process. Subfloor done and electrical approved. Insulating and drywalling to be completed by end of August.
7. Department Report: Routine summer maintenance.
8. Financial Reports and Vouchers: Motion Hallstrand/Stephan to approve the vouchers in the amount of \$419,207.15. Motion carried.
9. Set next meeting date: November 10th, 10:30 a.m.
10. Meeting adjourned at 9:35 a.m.

Respectfully submitted: Jean Gottwald, County Clerk