

Buildings & Grounds Committee Meeting Minutes

Date: March 14, 2022 Time: 1:00 p.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Call to order and Roll Call: Meeting called to order by Jordan Spacek, Committee Chairperson at 1:00 p.m. Present: Brian Ernst, Robert Kopisch, Mark Kyle, Waldermar Madsen, Jordan Spacek. Also present: Nick Trimner, Joshua Isaacson, Paula Houdek (remotely)

Nick reviewed process for attending via conference call.

Items for discussion and possible action:

1. Public Comment and Communications: None.
2. Meeting Minutes – December 7, 2021: Motion Madsen/Kopisch to approve the minutes of the December 7, 2021 meeting as presented. Motion carried.
3. Safety Building and Courthouse Projects
 - a. Projects Updates: Moving forward.
 - b. Bids Received: Bids received from The Jamar Company. Courthouse chiller: \$325,000. Courthouse controls: \$203,000. Safety Building chiller/air handler \$185,000. Motion Kyle/Madsen to accept the bids as presented. Motion carried.
 - c. Landscaping Projects: Remove the cement planter and replace with lawn. Repairs to front steps. Trim Christmas tree.
4. Department Report: Normal Building controls should be complete by May. Window replacement to start in fall.
5. Financial Reports and Vouchers: Motion Kopisch/Kyle to approve the vouchers in the amount of \$32,492.78. Motion carried.
6. Set next meeting date: Will set with new committee members.
7. Meeting adjourned at 1:32 p.m.

Respectfully submitted: Jean Gottwald, County Clerk (with notes from Carrie Kyle)