

Price County Administration Committee

Members: Alan Barkstrom, Jeff Hallstrand, Paula Houdek, Jordan Spacek, Dennis Wartgow

NOTICE OF MEETING

There will be a meeting of the **Price County Administration Committee** at the time and place indicated below. The meeting is Open to the public pursuant to Wisconsin Statutes, Chapter 19, Subchapter V. (Open Meeting Law).

Date: September 9, 2025

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Webex Link: <https://price.webex.com/price/j.php?MTID=m09e03986ddea2ee13e5371ecbfd9bb>

Conference call number: 1-408-418-9388

Conference code: 2495 494 3237

Call to Order and Roll Call:

Items For Discussion and Possible Action

1. Public Comment and Communications
2. Meeting Minutes from the August 12, 2025 Meeting
3. Employee Status Updates
New Hires, Promotions, & Reassignments
 - noneTerminations, Resignations, & Retirements
 - Denae Walcisak – Program Assistant UWEX 8/29/2025Recruitments
 - Program Assistant UWEX
 - Part-time Correction Officer/Dispatcher - ongoing
 - Part-time Deputy Sheriff - ongoing
 - Substitute Nutrition Site Managers - ongoing
4. Supervisor Policy and Procedure Manual 2026-2027
 - a. Supervisor Wages/Per Diems
5. Resolution - Approve Revisions to the County Board Supervisor Policy and Procedure Manual 2026-2027
6. Employee LTE Wage Schedule
 - a. Interpreter Wage Differential
7. Resolution – Employee LTE Wage Schedule for Interpreter Wage Differential
8. Health Insurance 2026 Premiums
9. Employee Handbook
 - a. Employee Work Cell Phone Policy
 - b. Meals Reimbursement Time
 - c. Grievance Policy
 - d. Acceptance of Gift
10. Administration Manual
 - a. Social Media Policy
11. Tailored Family Health - Updates
12. 2026 Deputy Union Negotiation Update
13. Next Meeting Date: October 15, 2025
14. Announcement and motion to adjourn to closed session pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1)(e) deliberating or negotiating whenever competitive or bargaining reasons require a closed session for the purpose of:
 - a. Deputy Union Contract Negotiations
 - b. Return to Open Session
15. Take action, as needed, on closed session item
16. Adjourn

meeting. All Price County Board and Committee meetings are recorded and uploaded to the Price County YouTube page:
<https://www.youtube.com/@pricecountywigovernment>

C: Price County Review WCQM/WPFP

Posting locations: Courthouse bulletin board, Normal Building bulletin board, Park Falls Public Library, Phillips Public Library, Ogema Public Library. The Committee reserves the right to take appropriate action on any item timely noticed on this agenda. Members present at this meeting may constitute a quorum of the County Board or any other County Board committee. Persons having a disability may request special accommodation in keeping with ADA requirements. Requests will be kept confidential.